



219 North Main Street | Suite 402 | Barre, VT 05641
(p) 802-479-1700 | education.vermont.gov

MEMORANDUM

TO: All Educators
FROM: AOE Licensing Office
SUBJECT: Licensing Rules Changes - Explained
DATE: 12/15/14

The Rules Governing the Licensing of Educators and the Preparation of Educational Professionals have changed and are moving through the final stage of the approval process. The Division of Educator Quality is responsible for the implementation of the new Rules. This memo has been developed to update educators and stakeholders considering the Rule changes.

Change #1: Length of License

Level II and Retired Licenses are changing from a seven-year license to a five-year license. Beginning in January 2015, those applying for renewal, a retired license, an initial license as an experienced educator, or are reinstating a lapsed Level II license will be issued a five-year license. Rules pertaining to the duration of other license types have not changed.

Change #2: Fee for License

The fee for a five-year Level II or Retired license will be \$200.00; \$40.00 for each year the license is held. The fees pertaining to other license types have not changed.

Change #3: Required Professional Learning credits (hours)

Level II License Renewal: Educators that **currently hold** a seven-year Level II License will need to verify they have completed nine credits or 135 hours of professional learning/endorsement when they renew the license. This impacts those renewing their Level II license between 2015 and 2021, depending on the year their license expires. The next Level II License will be issued for five years; educators renewing their license beginning in 2015 will need six credits or 90 hours of professional learning to renew this license (e.g., those renewing their Level II License in 2015 will be issued a Level II License that expires in 2020. To renew that license they will need to verify they have complete six credits or 90 hours of professional learning between July 1, 2015 and June 30, 2020).

Reinstating a lapsed Level II license: The number of Professional Learning credits (hours) needed to reinstate a five-year Level II license will be dependent on the year the license lapsed.

Educators **that held a seven year** license: Those reinstating a Level II license that was issued for seven years need to verify they have completed nine credits or 135 hours of professional learning to reinstate their license.



219 North Main Street | Suite 402 | Barre, VT 05641
(p) 802-479-1700 | education.vermont.gov

Educators **reinstating a five-year license**: In the future, those reinstating a five-year Level II License will need to verify they have completed six credits or 90 hours of professional learning.

Change #4: Individual Professional Learning Plan (IPLP)

Beginning in 2015, an educator transitioning to, renewing, or reinstating a Level II license will **NOT** be required to complete Individual Professional Learning Plans (IPLP).

Change # 5: Reflection on Professional Growth & Practice

Beginning in 2015, educators renewing a Level II License will **NOT** be required to reflect on their professional growth and teaching practice. Educators will complete a self-assessment of their teaching and/or leadership practice (See Change #6).

Change #6: Self-Assessment

Beginning in 2015, those renewing a Level I, Level II, or Retired License or those applying for an initial Retired License, must submit an attestation that they have completed a Self-Assessment of their teaching and/or leadership practice **IF** they are actively teaching or leading under the endorsement they are seeking.

These changes will go into effect December 26, 2014. The Agency is currently updating all licensing forms and materials to reflect the new Rules.